

Reference No.																	
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SELF-ASSESSMENT GUIDE

Qualification Title:	Electronics Back-end Operations NC II		
Units of Competency Covered:	<ul style="list-style-type: none"> • Set up Back-end Operations Workplace for Electronics Production Line • Analyze, Carry out and Monitor Back-end Operations for Electronics Production Line • Check Quality Compliance of Back-end Operations for Electronics Production Line 		
Instruction: <ul style="list-style-type: none"> • Read each question and check the appropriate box to indicate your answer. 			
Can I?	YES	NO	
Set up Back-end Operations Workplace for Electronics Production Line			
• *Select and complete appropriate tools and materials based on process requirements and required time			
• *Check quantity and quality of materials based on production specifications			
• *Check completeness and accuracy of documents based on production specifications			
• *Follow safety procedures on handling of tools and other safety requirements using the operations manual			
• *Identify irregularity/non-conformance			
• *Conduct visual inspection of back-end machine prior to production operation			
• *Set and check electronics back-end machine parameters based on production specifications			
• *Install peripherals based on production specifications			
• *Complete electronics production line back-end checklist/forms			
• *Check electronics back-end machine basic physical condition based on specifications			
• *Follow housekeeping procedures in line with 5S's discipline			
Analyze, Carry out and Monitor Back-end Operations for Electronics Production Line			
• *Use appropriate PPE and ESD apparels in the performance of the job			
• *Use appropriate tools and materials based on process requirements			

• *Initialize/Operate electronics production line back-end machine/equipment in accordance with work instructions and company procedures		
• *Check electronics back-end sample output/production unit in accordance with the product criteria		
• *Run electronics back-end sample units in accordance with work instructions and company procedures		
• *Load electronics back-end production units		
• *Record electronics production line back-end equipment troubles/problems		
• *Follow Out of Control Action Plan (OCAP), as if necessary		
Check Quality Compliance of Back-end Operations for Electronics Production Line		
• *Check machine/equipment output and yield based on production requirements		
• *Transact lot traceability based on production requirements		
• *Identify and segregate conforming and non-conforming products based on production requirements		
• *Determine disposition of lots based on product criteria		
• *Perform visual inspection		
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.		
Candidate's Name & Signature:	Date:	

NOTE: * Critical Aspects of Competency