

SELF - ASSESSMENT GUIDE

Qualification :	CARPENTRY NC III	
Unit of Competency 1:	INSTALL ARCHITECTURAL CEILING, WALL SHEATH / PANELS / BOARDS AND FLOOR FINISHES	
Instruction: <ul style="list-style-type: none"> • Read each of the questions in the left-hand column of the chart. • Place a check in the appropriate box opposite each question to indicate your answers. 		
Can I?	YES	NO
• Select and use PPE in line with job requirements and OSH specifications		
• Interpret related plans and details according to job requirements		
• Select and prepare materials, power and hand tools and equipment consistent with job requirements		
• Re-check materials according to job requirement and reports defective materials to immediate superior following standard operating procedures		
• Locate lay-out according to job specifications		
• Cut and fit materials according to required size and tolerance for squareness, plumbness, levelness and dimensions		
• Position finished materials according to lay-out		
• Align, tack and nail finished material according to lay-out		
• Check installed finished materials, connection, levelness, and smoothness according to job requirement		
• Conduct final check of work		
• Check and monitor power and hand tools, equipment and any surplus resources and materials in accordance with established procedures		
• Perform good housekeeping according to OSH standards		
• Accomplish daily work report in accordance with company rules and regulations		
• Demonstrate ability to use effectively tools and equipment		
• Complete work operations without injury to personnel or damage to materials		
• Demonstrate knowledge of economic use of materials		
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.		
Candidate's Signature:	Date:	

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Qualification :	CARPENTRY NC III		
Unit of Competency 2:	FABRICATE / INSTALL DOOR / WINDOW JAMBS AND PANELS		
<p>Instruction:</p> <p>Read each of the questions in the left-hand column of the chart.</p> <ul style="list-style-type: none"> Place a tick in the appropriate box opposite each question to indicate your answers. 			
Can I?	YES	NO	
• Select and use PPE in line with job requirement			
• Identify and interpret plans and details			
• Select and prepare materials, power and hand tools and equipment			
• Re-check materials for correct specifications			
• Cut materials according to size and required specifications			
• Plane, smooth and square stock according to required specifications			
• Cut and shape stock according to specifications			
• Assemble parts following the required dimensions and specifications			
• Position fabricate materials for installation and assembly			
• Install pre-fabricated moulding on door, window jamb and panel according to specifications			
• Install door / jamb / panel and window to specified measurements			
• Remove temporary bracing without causing damage to frame			
• Attach finish hardware materials and accessories to installed door, window jambs and panels			
• Conduct final check of work			
• Prepare and submit completion report to appropriate personnel following company rules and regulations			

• Check and monitor power and hand tools, equipment and any surplus resources and materials		
• Perform good housekeeping		
• Demonstrate ability to use power tools and equipment safely and effectively		
• Complete work without injury to personnel or damage to materials		
• Demonstrate knowledge of economic use of materials		
• Demonstrate knowledge of principles in installing door / window / jambs and panels		
<p>I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.</p>		
<p>Candidate's name and Signature:</p>		<p>Date:</p>

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Qualification:	CARPENTRY NC III	
Unit of Competency 3:	INSTALL STAIR COMPONENTS AND / OR PRE-FABRICATED STAIRS ASSEMBLY	
Instruction: <ul style="list-style-type: none"> • Read each of the questions in the left-hand column of the chart. • Place a tick in the appropriate box opposite each question to indicate your answers. 		
Can I?	YES	NO
• Select and use PPE in line with job requirements*		
• Identify and interpret plans and details according to job specifications		
• Select and prepare materials, power and hand tools and equipment		
• Re-check materials base on specifications		
• Identify stair case requirement following working drawings and specification		
• Determine the height and number of riser and width of tread in accordance with working drawings and specifications		
• Construct stair horse or stringer following the working drawings and specifications		
• Prepare and cut step, baluster / railing in accordance with the required dimensions		
• Assemble stair component and / or set out pre-fabricated stair assembly following the working drawings and specifications		
• Install stair component and / or pre-fabricated stair assembly according to working drawings and specifications		
• Conduct final check of work		
• Check and monitor power and hand tools, equipment and any surplus resources following established procedures		
• Prepare and submit completion report to appropriate personnel following company rules and regulations*		
• Perform good housekeeping		

<ul style="list-style-type: none"> • Demonstrate ability to use power tools and equipment safely and effectively 		
<ul style="list-style-type: none"> • Complete work without causing injury to personnel or damage to materials 		
<ul style="list-style-type: none"> • Demonstrate knowledge of principles in installing stair components and / or pre-fabricated stairs assembly 		
<p>I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.</p>		
<p>Candidate's name And signature:</p>		<p>Date:</p>

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Qualification :	CARPENTRY NC III	
Unit of Competency 4:	INSTALL BUILT-IN AND / OR PRE- FABRICATED CABINETS	
Instruction: <ul style="list-style-type: none"> • Read each of the questions in the left-hand column of the chart. • Place a tick in the appropriate box opposite each question to indicate your answers. 		
Can I?	YES	NO
• Select and use PPE in line with job requirements		
• Identify and interpret plans and details according to job requirements		
• Prepare materials, power and hand tools and equipment in line with job requirements		
• Re-check materials based on job specifications		
• Identify cabinet location in accordance with working drawings and specifications		
• Fabricate cabinet components and / or assembles pre-fabricated cabinets		
• Set-out built-in cabinet components and / or pre-fabricated cabinets following working drawings and specifications		
• Install built-in cabinet components and / or pre-fabricated cabinets assembly		
• Install finishing hard wares as per working drawings		
• Conduct final check of work		
• Check and monitor power and hand tools, equipment and any surplus resources		
• Prepare and submit completion report to appropriate personnel following company rules and regulations		
• Perform good housekeeping		
• Demonstrate ability to use power tools and equipment safely and effectively		
• Complete work without causing injury to personnel or damage to materials		
• Demonstrate knowledge of economic use of materials		
• Demonstrate knowledge of principles for installing built-in and / or pre-fabricated cabinets		
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.		
Candidate's name and signature:		Date: