

Reference No.																		
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SELF-ASSESSMENT GUIDE

Qualification:	TRANSMISSION LINE INSTALLATION AND MAINTENANCE NC IV		
Units of Competency covered:	<ul style="list-style-type: none"> Plan assigned maintenance work Supervise transmission line maintenance work Conduct initial root cause analysis 		
Instruction:			
<ul style="list-style-type: none"> Read each question and check the appropriate column to indicate your answer. 			
Can I?	YES	NO	
PLAN ASSIGNED MAINTENANCE WORK			
<ul style="list-style-type: none"> Demonstrate conduct of pre-maintenance meeting in accordance with work order/job requirements* 			
<ul style="list-style-type: none"> Interpret work orders in terms of resources needed according to job requirements * 			
<ul style="list-style-type: none"> Discuss job site inspection in accordance to industry practice * 			
<ul style="list-style-type: none"> Identify and assess degree/level of potential problems and/or job hazards in job site, if any* 			
<ul style="list-style-type: none"> Act on or refer potential problems and/or job hazards to appropriate/concerned personnel* 			
<ul style="list-style-type: none"> Enumerate tools/equipment and manpower needed for maintenance work 			
<ul style="list-style-type: none"> Verify quantity of equipment, instruments, and materials for maintenance work to be used * 			
SUPERVISE TRANSMISSION LINE MAINTENANCE WORK			
<ul style="list-style-type: none"> Demonstrate conduct of toolbox meeting in accordance with job requirements * 			
<ul style="list-style-type: none"> Discuss safety procedures to be implemented in accordance with job requirements * 			
<ul style="list-style-type: none"> Describe coordination tasks on hauling of tools, equipment, and materials to job site with concerned personnel, if applicable 			
<ul style="list-style-type: none"> Identify actions to be done to ensure quick response in case of problems or emergencies * 			
<ul style="list-style-type: none"> Accomplish toolbox meeting form * 			
<ul style="list-style-type: none"> Accomplish work order form 			
<ul style="list-style-type: none"> Demonstrate giving correct procedure on reeving based on job requirements * 			
<ul style="list-style-type: none"> Demonstrate providing guidance or assistance to new employees on ensuring work quality and safety * 			
<ul style="list-style-type: none"> Coordinate and relay work upon completion * 			
<ul style="list-style-type: none"> Discuss good housekeeping practices 			
<ul style="list-style-type: none"> Verify actual quantity checking of tools, equipment, and retrieved excess materials used and excess/lacking 			

CONDUCT INITIAL ROOT CAUSE ANALYSIS		
• Demonstrate conduct of discussion on result of initial root cause analysis *		
• Gather and analyze information regarding reported problem/fault *		
• Identify conditions of Structures and Right-of-Way (ROW) indicative of a problem based on previous inspection results *		
• Discuss proper reporting of identified problems and propose possible solutions to concerned personnel *		
• Discuss immediate correction within the scope of competency and authority based on company policy *		
• Identify problems that needs to be elevated to higher authority *		
• Identify and discuss possible causes of a problem based on the gathered information *		
• Identify support documents of initial root cause analysis		
PERFORM COMPUTER OPERATION		
• Access/retrieve information needed in line of work from management information system”, intranet or intraweb		
• Identify information/data/documents submitted through use of computer software/smartphone		
I agree to undertake assessment with the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.		
Candidate's Name and Signature		Date