11th Regular TESDA Board Meeting TESDA Board Room, 7/F TESDA Bidg. East Service Road, Taguig Metro Manila

RESOLUTION NO. 96-97

APPROVING THE APPOINTMENT OF DIRECTOR PILAR G. DE LEON AS TESDA'S CHIEF OF SERVICES FOR ADMINISTRATION

WHEREAS, Rule IV, Section 6, of the Rules and Regulations Implementing the TESDA Act of 1994, stipulates that the Chief of Services for Administration shall be appointed by the TESDA Board;

WHEREAS, the Ad Interim Chief of Services for Administration has provided exemplary assistance and guidance to the management and employees along the areas of finance, personnel, property and the general services requirements to ensure smooth operations of programs of all operating units and projects, and at the same time enhance the productivity and quality of worklife of the total workforce.

WHEREAS, the appointment of the incumbent Chief of Services for Administration is necessary to assist the Director General in the efficient management of the Authority's resources and the implementation/coordination of programs/projects and the day to day activities of all the Offices under its supervision:

NOW, THEREFORE, BE IT RESOLVED, as it is hereby RESOLVED, that TESDA hereby appoints Director Pilar G. De Leon as Chief of Services for Administration:

BE IT RESOLVED FURTHER that a copy of this Resolution, together with the Appointment paper and Personal Data Sheet of the newly appointed Chief of Services for Administration be submitted to the Civil Service Commission for information and appropriate action.

ADOPTED on this 24th day of May 1996.

Interim Board Secretary

Attested: --

ERLINDA C. PERIANCO Undersecretary, DECS Co-Chairman, TESDA Board