

Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Manila

37th TESDA BOARD MEETING
13 MARCH 2003 THURSDAY, 8:30 A.M.
7TH FLOOR TESDA BOARD ROOM, OFFICE OF THE CHAIR
TAGUIG, METRO MANILA

RESOLUTION NO. 2003-09

**REQUIRING APPROVAL BY THE INVESTMENT COORDINATION
COMMITTEE (ICC) ,FUNDING AGENCY AND TESDA BOARD OF ANY,
CHANGE IN TESDA BOARD –APPROVED ODA PROJECT**

WHEREAS, the Republic of the Philippines entered into an agreement with Asian Development Bank (ADB) for Technical Education and Skills Development Project (TESDP) for the period 2001-2006 , the Austrian government for Centers of Excellence for Modern Manufacturing Technology (CEMMT) from 2002 to 2006, and the KfW and GTZ of Germany for the Expansion of Dual Education and Training Project (EDET) from 2002-2006;

WHEREAS, the foreign loan assisted project seek through co-financing arrangements between the Philippine Government and

- The ADB, NDF DANIDA, and OPEC, to enhance the competitiveness of the Philippines through the improved quality and relevance of its TESD system and enable TESDA to perform its ~~function~~ more effectively as an oversight agency which can better respond to market demand for highly skilled workers;
- The Austrian government, to develop sustainable Centers of Excellence in modern manufacturing technology, supportive of accessible to industry and other technical vocational institutions ; and
- KfW and GTZ , to expand the adoption of dual education and training in the Philippines through the development of sustainable models in priority sectors identified by the TESDA Board and by strengthening dual partnership arrangements and schemes.

WHEREAS, insights gained from TESDP experiences instruct that arbitrary changes in project design and management resulted in reduced credibility and integrity of TESDA's international commitment and in increase of commitment fees , which should be avoided:

Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Manila

WHEREAS, it is crucial for a more successful, efficient and timely implementation to have a continuity of project management despite frequent or periodic changes in TESDA leadership;

WHEREAS, in the 2nd TESD Project Advisory Committee (PAC) meeting held last 24 January 2003, members of the PAC unanimously agreed to sign Resolution, the dispositive portion of which reads as follows:

“THEREFORE, IT IS RESOLVED AS IT IS HEREBY RESOLVED that the Project Advisory Committee (PAC) reconfirms that no change in project direction , project scope, key implementation arrangements, main project activities, should occur, unless, PAC, ICC, TESDA Board and ADB specifically agree.”

WHEREAS, the 4th Resource Generation Allocation Utilization (RGAU) Committee Meeting last 24 February 2003 agreed to endorse to the Board the TESD-PAC Resolution herein appended and forming part and parcel of the endorsement hereof and to expand the intent of such resolution to cover all ODA or foreign loan assisted projects.

WHEREAS, in the 37th TESDA Board Meeting of March 13, 2003, accepted the endorsement of the RGAU and adopted such Resolution;


NOW THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED that effective upon the promulgation of this TESDA Board RESOLUTION, no changes shall be made in ALL ODA projects' direction, scope, key implementation-arrangements and main project activities unless the PAC, ICC, funding agency and the TESDA Board specifically agree.


BE IT RESOLVED FINALLY, that this Resolution be disseminated for the information and implementation of those concern.

Adopted this 13th day of March 2003.


MA. ADORINDA DE JESUS-FORRO
Board Secretary VI

Attested by:


PATRICIA A. STO. TOMAS
Secretary, Department of Labor and Employment
Chair, TESDA Board

 Dept. of Labor & Employment
Office of the Secretary



001912



T E S D A

MEMORANDUM

FOR : THE TESDA BOARD MEMBERS

FROM : ISIDRO ANTONIO C. ASPER
Board Member
**Chair, Resource Generation Allocation
And Utilization (RGAU) Committee**

DATE : March 26, 2003

**SUBJECT : Ad Referendum for Resolution of TESDA BOARD
Members**

- 1. Extension of Contracts for
- Janitorial and Security Services**
- 2. Award of Contracts for Janitorial and Security
Services**

Submitted for your consideration the herein attached TESDA Board Resolution approving additional extension of Contracts for Janitorial and Security services for a period of one (1) month from April 1-30, 2003, in addition to the extension granted by the TESDA Board in its Resolution No. 2003-07 dated March 13, 2003, in order to allow the new Security and Janitorial Service Providers to mobilize and assume their respective duties and responsibilities, with the agreement of the current Service Providers; recommending favorable action.

Submitted likewise, is a Resolution awarding the Contracts for Janitorial and Security Services in favor of Goodline Staffers and Allied Services, Inc. and Envisage Security Agency Incorporated, respectively, for calendar year 2003 effective May 1, 2003 to December 31, 2003; recommending favorable action.


ISIDRO ANTONIO C. ASPER

MEMORANDUM

FOR : **THE TESDA BOARD MEMBERS**

FROM : **ISIDRO ANTONIO C. ASPER**
Board Member
**Chair, Resource Generation Allocation
And Utilization (RGAU) Committee**

DATE : **March 26, 2003**

SUBJECT : **Ad Referendum for Resolution of TESDA BOARD
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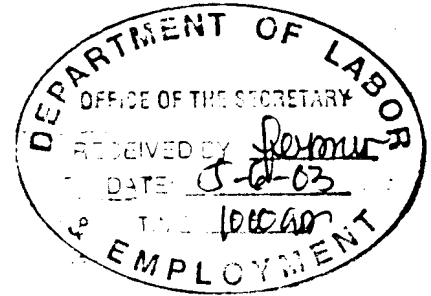

ISIDRO ANTONIO C. ASPER



TECHNICAL
EDUCATION
AND SKILLS
DEVELOPMENT
AUTHORITY

TESDA May 5, 2003

Hon. Patricia A. Sto. Tomas
Secretary, Department of Labor and Employment
Chair, TESDA Board
DOLE Executive Offices
Intramuros, Manila



Dear Sec. Sto. Tomas:

As per agreement made during the 37th TESDA Board Meeting held 13 March 2003, we are forwarding for your consideration and signature the Board Resolution No. 2003-09 Requiring Approval by the Investment Coordination Committee (ICC), Funding Agency and TESDA Board of any change in TESDA Board -Approved ODA Project. (Refer to Tab A)

We have enclosed for your reference the following:

PARTICULARS	TAB NO.
1. Technical Education and Skills Development Project Advisory Committee (PAC) Resolution No. 1 series of 2003 <ul style="list-style-type: none">8 members signed the TESDP PAC Resolution	B
2. Draft 37 th TESDA Board Meeting, 13 March 2003, Thursday, 8:30 a.m. 7 th floor TESDA Board Room, Office of the Chair	C

Thank you and warm regards.

Very truly yours,

MR. ISIDRO ANTONIO C. ASPER
Chair, Resource Generation Allocation and
Utilization Committee (RGAU)

Department of Labor and Employment



In replying, specify OSEC03002036

**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT PROJECT
PROJECT ADVISORY COMMITTEE (PAC)
Resolution No. 1 series of 2003**

WHEREAS, the Republic of the Philippines entered in an agreement with the Asian Development Bank for the implementation of Technical Education and Skills Development Project (TESDP) for the period 2001 to 2006;

WHEREAS, through the co-financing arrangements between the Philippine Government, ADB, NDF, DANIDA and OPEC, the TESD Project seeks to enhance the competitiveness of the Philippines through the improved quality and relevance of its TESD system and enable TESDA to perform its function more effectively as an oversight agency which can better respond to market demand for highly skilled workers;

WHEREAS, since project commencement in 2000, there have been changes in the institution's and project's management which consequently contributed to further delays;

WHEREAS, it is crucial in TESDP as in any ODA Project to have a continuity of project management for a more successful, efficient and timely implementation;

WHEREAS, in the 2nd PAC meeting dated January 24, 2003, members of the Project Advisory Committee unanimously agreed to sign a Resolution relative to maintaining the Project Design;

THEREFORE, IT IS RESOLVED AS IT IS RESOLVED, that the Project Advisory Committee (PAC) reconfirms that no change in project direction, project scope, key implementation arrangements, and main project activities should occur, unless PAC, ICC, TESDA Board and ADB specifically agree.



Margarita R. Songco
Assistant Director-General
National Economic and Development
Authority (NEDA)



Arturo Bumatay
Director
Department of Budget and
Management (DBM)



Editha Tan
Director
Department of Finance (DoF)

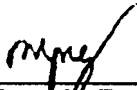


Marissa V. Soriano
Sr. Asst. Vice-President,
Development Bank of the Philippines-
IRMD (DBP-IRMD)

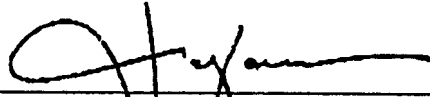


Julito Vitriolo
Deputy Executive Director
Commission on Higher Education
(CHED)

Carmelita M. Pineda
Executive Assistant IV
Department of Labor and Employment
(DOLE)



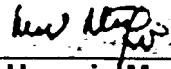
Maripaz L. Perez
Assistant Secretary
Department of Science and
Technology (DOST)



Teodoro M. Gatchalian
President, Association of TESDA
Administered Schools



Carolina S. Guerrero
Director
Department of Education (DepEd)



Horacio Montefrio
Private Provider



TESDA

TECHNICAL
EDUCATION
AND SKILLS
DEVELOPMENT
AUTHORITY

March 10, 2003



MS. MARGARITA R. SONGCO
Assistant Director General
National Economic and Development Authority
NEDA sa Pasig Building, Amber Avenue
Pasig City

Dear Assistant Director General Songco:

Greetings!

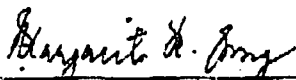
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Thank you for your usual support.

Very truly yours,


MA. LOURDES T. REYES
Director

Conforme:



MARGARITA R. SONGCO
ADG, NEDA

**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT PROJECT
PROJECT ADVISORY COMMITTEE (PAC)
Resolution No. 1 series of 2005**

WHEREAS, the Republic of the Philippines entered in an agreement with the Asian Development Bank for the implementation of Technical Education and Skills Development Project (TESDP) for the period 2001 to 2006;


WHEREAS, through the co-financing arrangements between the Philippine Government, ADB, NDF, DANIDA and CPEC, the TESD Project seeks to enhance the competitiveness of the Philippines through the improved quality and relevance of its TESD system and enable TESDA to perform its function more effectively as an oversight agency which can better respond to market demands for highly skilled workers;

WHEREAS, since project commencement in 2000, there have been changes in the institution's and project's management which consequently contributed to further delays;

WHEREAS, it is crucial in TESDP as in any ODA Project to have a continuity of project management for a more successful, efficient and timely implementation;

WHEREAS, in the 2nd PAC meeting dated January 24, 2005, members of the Project Advisory Committee unanimously agreed to sign a Resolution relative to maintaining the Project Design;

THEREFORE, IT IS RESOLVED AS IT IS RESOLVED, that the Project Advisory Committee (PAC) reconfirms that no change in project direction, project scope, key implementation arrangements, and main project activities should occur, unless PAC, ICC, TESDA Board and ADB specifically agree.


Margarita R. Sombro
Assistant Director-General
National Economic and Development
Authority (NEDA)

Arturo Bumalay
Director
Department of Budget and
Management (DBM)

Editha Tan
Director
Department of Finance (DoF)

Marissa V. Soriano
Sr. Asst. Vice-President
Development Bank of the Philippines-
IRMD (DBP-IRMD)

Julito Vieraola
Deputy Executive Director
Commission on Higher Education
(CHED)

Lily Pineda
Executive Assistant IV
Department of Labor and Employment
(DOLE)

**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT PROJECT
PROJECT ADVISORY COMMITTEE (PAC)
Resolution No. 1 series of 2003**

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WHEREAS, through the co-financing arrangements between the Philippine Government, ADB, NDF, DANIDA and OPEC, the TESD Project seeks to enhance the competitiveness of the Philippines through the improved quality and relevance of its TESD system and enable TESDA to perform its function more effectively as an oversight agency which can better respond to market demand for highly skilled workers;


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Assistant Director-General
National Economic and Development
Authority (NEDA)


Arturo Bumatay
Director
Department of Budget and
Management (DBM)

Editha Tan
Director
Department of Finance (DoF)


Marissa V. Soriano
Sr. Asst. Vice-President,
Development Bank of the Philippines-
IRMD (DBP-IRMD)

Julito Vitriolo
Deputy Executive Director
Commission on Higher Education
(CHED)

Lily Pineda
Executive Assistant IV
Department of Labor and Employment
(DOLE)

Page 1 of 2 pages

Maripaz L. Perez
Assistant Secretary
Department of Science and


Teodoro M. Gatchalian
President, Association of TESDA
Administered Schools

TESOP

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FROM :



TECHNICAL
EDUCATION
AND SKILLS
DEVELOPMENT
AUTHORITY

March 10, 2003

MS. MARISSA V. SORIANO
Sr. Assistant Vice-President
Development Bank of the Philippines-IRMD
DBP Building, Makati Avenue
Makati City

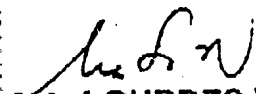
Dear Ms. Soriano:

Greetings!

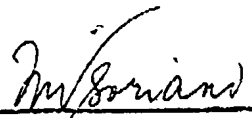
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Thank you for your usual support.

Very truly yours,


MA. LOURDES T. REYES
Director

Conforme:


MARISSA V. SORIANO
Sr. Asst. Vice-President, DBP IRMD

**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT PROJECT
PROJECT ADVISORY COMMITTEE (PAC)
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Assistant Director-General
National Economic and Development
Authority (NEDA)

Editha Tan
Director
Department of Finance (DoF)

Julito Vitriolo
Deputy Executive Director
Commission on Higher Education
(CHED)

Arturo Bumatay
Director
Department of Budget and
Management (DBM)

Marissa V. Soriano
Sr. Asst. Vice-President,
Development Bank of the Philippines
IRMD (DBP-IRMD)

Lily Pineda
Executive Assistant IV
Department of Labor and Employment
(DOLE)

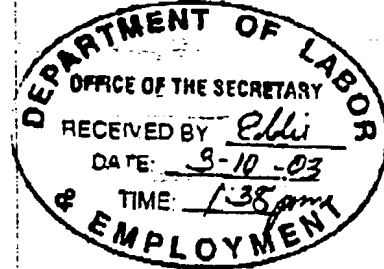


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AND SKILLS
DEVELOPMENT
AUTHORITY

TESDA

March 10, 2003

MS. LILY PINEDA
Executive Assistant IV
Department of Labor and Employment
Intramuros, Manila



Dear Ms. Pineda:

Greetings!

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Thank you for your usual support.

Very truly yours,

[Signature]
MA. LOURDES T. REYES
Director

Conforme:

[Signature]

LILY PINEDA
EA IV, DOLE

*P.S. My full name is:
CARMELITA H. PINEDA*

**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT PROJECT
PROJECT ADVISORY COMMITTEE (PAC)
Resolution No. 1 series of 2003**

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Margarita R. Songco
Assistant Director-General
National Economic and Development
Authority (NEDA)

Arturo Bumatay
Director
Department of Budget and
Management (DBM)

Editha Tan
Director
Department of Finance (DoF)

Mariasa V. Soriano
Sr. Asst. Vice-President,
Development Bank of the Philippines-
IRMD (DBP-IRMD)

Julito Vitriolo
Deputy Executive Director
Commission on Higher Education
(CHED)

Lily Pineda
Executive Assistant IV
Department of Labor and Employment
(DOLE)



TECHNICAL
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AND SKILLS
DEVELOPMENT
AUTHORITY

TESDA

March 10, 2003

MS. MARIPAZ L. PEREZ
Assistant Secretary
Department of Science and Technology
DOST Building, Gen. Santos Avenue
Alcute, Taguig, Metro Manila


Dear Assistant Secretary Perez:

Greetings!

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Thank you for your usual support.


Very truly yours,

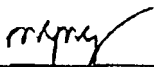

MA. LOURDES T. REYES
Director

Conforme:



MARIPAZ L. PEREZ
Assistant Secretary, DOST

SEARCHED FOR RE...
CASES FOR RE...
DATE: 3/10/2003
TIME: 2:24 PM
RECEIVED BY: 



Maripaz L. Perez
Assistant Secretary
Department of Science and
Technology (DOST)

Teodoro M. Gatchalian
President, Association of TESDA
Administered Schools

Carolina S. Guerrero
Director
Department of Education (DepEd)

Horacio Montefrio
Private Provider



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TESDA

March 10, 2003

MR. TEODORO M. GATCHALIAN
President
Association of TESDA Administered schools
VSA I, QNAS, Malibay
Pagbilao, Quezon

Dear Mr. Gatchalian:

Greetings!

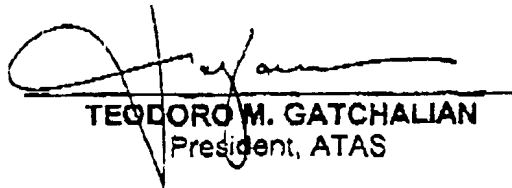
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Thank you for your usual support.


Very truly yours,


MA. LOURDES T. REYES
Director

Conforme:


TEODORO M. GATCHALIAN
President, ATAS

 Maripaz L. Perez
 Assistant Secretary
 Department of Science and
 Technology (DOST)



 Teodoro M. Gatchalian
 President, Association of TESDA
 Administered Schools

 Carolina S. Guerrero
 Director
 Department of Education (DepEd)

 Horacio Montefrio
 Private Provider



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AND SKILLS
DEVELOPMENT
AUTHORITY

March 10, 2003

MS. CAROLINA S. GUERRERO
Director
Department of Education
University of Life Complex
Pasig City


Dear Director Guerrero:

Greetings!

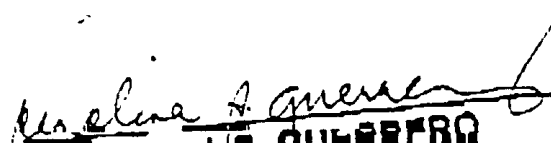
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Thank you for your usual support.

Very truly yours,


MA. LOURDES T. REYES
Director

Conforme:


CAROLINA S. GUERRERO
Director, DepEd

Maripaz L. Perez
Assistant Secretary
Department of Science and
Technology (DOST)

Teodoro M. Gatchalian
President, Association of TESDA
Administered Schools

Carolina S. Guerrero
Carolina S. Guerrero
Director
Department of Education (DepEd)

Horacio Montefrio
Private Provider



TECHNICAL
EDUCATION
AND SKILLS
DEVELOPMENT
AUTHORITY

T E S D A

* To: Ms. Lulu Reyes - Director ODA
Fax # 817-90-48
Yo Doring

March 10, 2003.

MR. HORACIO M. MONTEFRIO Ph.D.
President
IETI College of Science and Technology
No. 3 Lark Street cor. McDonald
Sta. Elena, Marikina City


Dear Dr. Montefrio

Greetings!

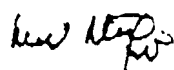
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Thank you for your usual support.

Very truly yours,


MA. LOURDES T. REYES
Director

Conforme



HORACIO M. MONTEFRIO Ph.D.
President, IETI College of Science and Technology

Horacio Montefrio

HORACIO M. MONTEFRIO Ph.D.
President, IETI College of Science and Technology

Philippine State for Higher Education, 600 Bonifacio Highway, Alabang, Muntinlupa City, 1518, Philippines. www.psh.edu.ph

Telephone: (02) 886-1000

Telefax: (02) 886-1001

Website: www.psh.edu.ph

Maripaz L. Perez
Assistant Secretary
Department of Science and
Technology (DOST)

Tedoro M. Gatchalian
President, Association of TESDA
Administered Schools

Carolina S. Guerrero
Director
Department of Education (DepEd)

Horacio Montefrio
Horacio Montefrio
Private Provider

37th TESDA BOARD MEETING

13 March 2003, Thursday; 8:30 a.m.
 TESDA Board Room, 7/F TESDA Admin., Building
 TESDA Complex, Taguig, Metro Manila

HIGHLIGHTS OF MEETING

AGENDA	DISCUSSION	ACTION REQUIRED
1. Call to order	The meeting was called to order at 8:30 a.m. by the presiding chair, Secretary Patricia A. Sto. Tomas, DOLE and Chair of the TESDA Board.	
2. Approval of the tentative agenda	<p>The presiding chair, Sec. Sto. Tomas presented the proposed agenda to the body which was approved and adopted by the members of the Board.</p> <ol style="list-style-type: none"> 1. 28th Executive Committee Chairs Report, 26 Feb.'03 <ul style="list-style-type: none"> • Direction Setting (DS) Chair: Dr. J.S. Sandejas • Resource Generation Allocation & Utilization (RGAU) Chair: A.I. Asper • Support to TVET Provision (STP) Chair: Dr. T. U. Quirino 2. Oversight Committee on OPAs Chairs Report Chair: N. S. Ricafort 3. DGs Report 4. Other matters 	Approved as presented.
3. Approval of the minutes of the 36 th TESDA Board Meeting, 26 September 2002	The presiding chair presented the minutes of the previous meeting for approval of the body. With regards to the query of Sec. Sto. Tomas on the verbatim form of the Minutes of the 36 th TESDA Board Meeting, Ms. Ma. Adorinda DJ Forro, Board Secretary VI explained that she was instructed by DG DV Liban to prepare a more detailed form of the minutes of the meeting wherein status boxes should be reflected.	Sec. Sto. Tomas instructed Ms. Forro to go back to a more manageable form of transcription of the minutes of the meeting (old format).

AGENDA	DISCUSSION	ACTION REQUIRED
<p>4. Business arising from the minutes of the 36th TESDA Board Meeting, 26 Sept. 2002</p>	<p>Ms. Forro reported to the body the status of the following action items:</p> <p>A. Quality Assurance</p> <p>Inclusion of the test of eyesight and hearing like the Ishihara test in the training regulation for the seafarer ratings course (Deck Rating and Engine Rating) as an entry requirements for rating performing watchkeeping duties</p> <p>Status:</p> <ul style="list-style-type: none"> • BR 2002-21 Inclusion of the Test of Eyesight and Hearing in the Training Regulations for the Seafarer Course (Deck Rating and Engine Rating) as an Entry Requirements for Ratings Performing Watchkeeping Duties approved 26 September 2002, 36th TESDA Board Meeting • BR disseminated to COROPOTI through TESDA Circular dated 5 November 2002 for their information and implementation <p>B. Implementing Rules and Regulations of DOLE Department Order No. 24-01 s. of 2002 on the Training, Assessment and Certification of Filipino Household Workers Bound for the Kingdom of Saudi Arabia</p> <p>Status:</p> <ul style="list-style-type: none"> • During the 3rd Support to TVET Provision Committee held 18 February 2003 it was reported by Dr. T. U. Quirino (chair) that SSCO requested that the agenda regarding IRR on Household Workers for the Kingdom of Saudi Arabia (IRR-KSA) be presented in the next meeting since the Saudi National Recruitment Committee (SANARCOM) have yet to submit to TESDA the details of Module 1 Work Realities, History, Geography of KSA and Arabic Language Crash Course which form part of the IRR-KSA. SANARCOM has to clear the course content with the KSA Information Agency. As of March 11, 2003 no feedback yet from SANARCOM. 	<p>Sec. Sto. Tomas instructed the secretariat to follow up at the SANARCOM the details of Module 1 Work Realities, History, Geography of KSA and Arabic Language Crass Course and the course of content to be able to complete the IRR-KSA.</p> <p>RD WM Agustin TESDA-NCR sent e-mail to SANARCOM March 19, 2003 following up our request for their input in the course content for KSA-bound Household Workers from the Philippines.</p>

AGENDA	DISCUSSION	ACTION REQUIRED
<p>5. Matters for consideration of the TESDA Board</p> <p>5.1 28th Executive Committee Chairs Report, 26 Feb. 2003</p> <p>Chair: Atty. I.A. Malonzo</p>	<p>Atty. Malonzo reported to the body the agreements made during the 28th Executive Committee, 26 February 2003 and focused on the following items:</p> <ul style="list-style-type: none"> • DOLE AO No. 289 s. 2002 "Assignment of Supervisory Functions and Responsibilities of Undersecretaries" • Favorably endorsed the following Board Resolutions Sponsored by Direction Setting and Standards Setting and Systems Development respectively. 	<p>Secretaries from any government agency is allowed to preside the meeting provided that USEC Lazo is not available on the scheduled Board Meetings.</p> <p>Approved Board Resolutions:</p> <p>Direction Setting:</p> <p><i>BR No. 2003-03 Approving the TVET Policy Agenda Y2003</i></p> <p><i>BR No. 2003-02 Adoption of A Quality Policy as Part of the Strategic Plan Y2003-2006</i></p>
<p>5.2 5th QA Minutes of Meeting 5 Feb. 2003</p> <p>Chair: Atty. R.P. Payos</p>	<p>Atty. Payos reported to the body the following QA Committee action items:</p> <ul style="list-style-type: none"> • Guidelines on Sanctions and Penalties (UTPRAS) for CSW of OFTVET • Philippine TVET Qualification Framework (PTQF) <ul style="list-style-type: none"> ○ Training Regulation Workshop was held 26 Feb. 2002 	<p><i>BR No. 2003-04 Adopting the Title "Standards Setting and Systems Development " Replacing "Quality Assurance " for the 2nd Core Business</i></p> <p><i>BR No. 2003-05 Adoption of Philippine TVET Qualifications Framework</i></p>

AGENDA	DISCUSSION	ACTION REQUIRED
	<ul style="list-style-type: none"> ○ Dr. Fenix acted as the moderator of the said activity, it covered discussion on PTQF Competency Standards Development and Competency Based Assessment ● Training Regulation for Caregiver ● Training Regulation for Security Guard. <p><u>UTPRAS:</u></p> <ul style="list-style-type: none"> ➤ Under UTPRAS, Sec. Sto. Tomas asked for clarification whether the Board approve the grant of certificates to the latest nine venues who passed the UTPRAS test. ➤ BM Tadle shared to the body that he was informed by Ms. Irma Daquioag of SSCO that the record of the latest nine training centers was not in the possession of SSCO. ➤ Dr. Fenix replied that the Board would deliberate and promulgate the standard under UTPRAS. ➤ DDG Guiang explained that in as far as UTPRAS is concern this has been regionalized. Accreditation of Testing Centers and other activities for OPAs is under the direction of the Office of the Director General. 	<p><i>BR NO. 2003-01 Approving and Adopting the Training Regulation for the Caregiver approved 29 January'03 (refer to memo issued this April)</i></p> <p>Lifted Moratorium on Program Registration on Caregiver (refer to RMIS)</p> <p>For CSW, of SSCO</p> <p>Sec. Sto. Tomas instructed DDG Guiang to make a report in the next Board meeting re: status of the last nine Training Centers.</p>
<p>5.3 Direction Setting Committee Report, 24 Feb.'02</p> <p>Chair: Dr. J.S. Sandejas</p>	<p>Dr. Sandejas reported to the body the agreements made during the Direction Setting Committee Meeting:</p> <ul style="list-style-type: none"> ● PESFA Formula and Allocation for SY 2003-2004 ● Regional Assignments of TESDA Board members ● Updated NTESDP ● TESDA QMS Plan ● General Planning Guidelines/TESDA Directions Y2003 	<p>The body agreed to meet on the following dates to discuss the results of the IRP Study:</p> <ul style="list-style-type: none"> ● 1st Priority March 24; 8:00 am ● 2nd Priority March 24; 12:00 n.n.; Direction Setting Committee Special Meeting with IRP Panel completed

AGENDA	DISCUSSION	ACTION REQUIRED
	<ul style="list-style-type: none"> • TVET Policy Agenda 2003 • Resolution from TESDCs for TESDA Board Action 	<p>Board shared their comments on the results of IRP Study.</p> <p>April 1, 2003; 12 n.n., 7/F TB Rm Direction Setting Special Meeting with the IRP conducted.</p>
	<p><u>PESFA:</u></p> <p>DDG MD Hernandez informed the body that there were no change with regards to the PESFA Distribution Formula.</p> <p>BM Tadle asked DDG Hernandez if the PESFA Distribution was brought to the attention of the Advisory Committee, which was created by the Board.</p> <p>DDG Hernandez replied that there was no SUB-SAC for TVET Mtg. that was held. It is a TVET Students Assistance Council Committee, which was approved by the National SAC, said committee focused on the distribution of the PESFA Scholarship. Two meetings were scheduled for SUB-SAC since there was no quorum, the secretariat decided to submit the distribution of the PESFA Scholarship.</p>	<p>To report in the next Board meeting allocation per province vis-à-vis previous allocation.</p> <p>Allocation sheet was distributed to the Board Members by the secretariat. Secretariat to report on the actual implementation of the PESFA Scholarship.</p>
	<p>Ms. Forro presented to the body the draft copy of matrix of the TESDA Board R/PTESDCs assignments as agreed last Sept. 26, 2002</p> <p>The following R/PTESDCs assignments was updated and agreed to champion one Region each by the Board Members:</p>	<p>To be presented in the 5th - Direction Setting Committee Meeting</p> <p>TOR on strengthening TESDA Board TESDC Relationship: Designation of Regional TESDA Board Focal Person program among the TB members approved during the Special TB Mtg. 21 April 2003 2nd Flr. Exec. House Mla.</p>

AGENDA	DISCUSSION	ACTION REQUIRED
	<ol style="list-style-type: none"> 1.) NCR- Dr. T. U. Quirino 2.) CAR- BM R.L. Tadle 3.) R-I- Sec. M.A. Roxas III 4.) R-II- Dr. J.S. Sandejas 5.) R-III- Engr. Z. G. Gordon (deceased) 6.) R-IV-A- BM T.M. Borgoños 7.) R-IV-B- Dr. A.V. Fenix, Jr. 8.) R-V- BM R. P. Payos 9.) R-VI- BM C.G. Dodd 10) R-VII- Dr. N. S. Ricafort 11) R-VIII- Bishop P.D. Cantillas 12) R-IX- Atty. I.A. Malonzo 13) R-X- BM I.A. Asper 14) R-XI- BM J. Avenido 15) R-XII- DepEd 16) ARMM – Sec. P.A. Sto. Tomas 17) CARAGA-DA 	<p>BM Gordon replaced by Dr. N.S. Ricafort, and BM C.G. Dodd.</p>
<p>5.4 Resource Generation Allocation & Utilization (RGAU)</p> <p>5th and 6th RGAU Minutes of Meeting 21 and 24 Feb. 2003 respectively</p> <p>Chair: Mr. I. A. Asper</p>	<p>BM Asper reported to the body the agreement made by his committee as follows:</p> <p>➤ 5th RGAU Meeting, 21 Feb.'03</p> <ul style="list-style-type: none"> • Updates on NTRC Study-copy of the study was given back to the secretariat for further study on the specific of regional fees. • TESDA Performance Assessment for CY2002 – for final revision before its publication. • WFP Guidelines Y2003 • Thrusts and Programs for CY 2003- comments has been submitted to the committee and has been adopted by the EXCOM. • To be presented in the 5th Direction Setting Committee Meeting March 31, 2003. 	

AGENDA	DISCUSSION	ACTION REQUIRED
	<p>➤ 6th RGAU Meeting, 24 Feb.'03</p> <ul style="list-style-type: none"> • Foreign Assisted Projects (FAPs) <ul style="list-style-type: none"> – Favorably endorsed for approval by the Board, <i>BR No.2003___ Approving and Implementing the Project Designs Of All Loan Assisted Projects</i> – With regards to the resolution, to wit: "For ODA projects, no change in project, project scope, key implementation arrangements and main project activities should occur unless TB Project Steering Committees, ICC and Funding Agency specifically agree." – BM Tadle suggested that it is much better if the TESDP Project Advisory Committee would confirm on the proposed Board Resolution in the "No change in ODA Projects". <p><i>Note: During one of the ADB Meetings attended by BM Asper, representative of the ADB specifically noted that such arrangement should be implemented because it cause in the delays of implementation of the FAPs.</i></p> <ul style="list-style-type: none"> • Sariling Sikap Program <p>Sec. Sto, Tomas reiterated that based on the TESDA Law all forms of SSP income should be transferred to the TESDA Development Fund. She asked BM Asper why TESDA do keep shunting on the SSP Fund.</p> <p>DDG A.M. Guiang informed the body that the TESDA Secretariat would discussed the transfer of SSP fund to TDF in one of the TESDA Excom meetings</p>	<p>Approved and seconded by the Board Members.</p> <p>TESDP Project Advisory Committee signing of the Resolution was completed</p> <p>BR No. 2003___ Approving and Implementing the Project Designs Of All Loan Assisted Projects for endorsement to Sec. PST</p> <p>The body agreed that SSP income should be transferred to TDF Fund effective 13 March 2003.</p> <p>Secretariat to come up with standard guidelines on the utilization of SSP prior transfer to TDF.</p> <p>Sec. Sto. Tomas instructed the secretariat to prepare detailed report on SSP.</p>

AGENDA	DISCUSSION	ACTION REQUIRED
	<p>OPAs Assessment Fees</p> <ul style="list-style-type: none"> With regards to the Assessment Fee for fifty five thousand ARBs issued by TESDA, Sec. Sto. Tomas instructed the secretariat to submit a financial report in the next Board Meeting. <p>CEMMT –Austrian Project</p> <ul style="list-style-type: none"> Sec. Sto. Tomas called the attention of the body regarding the Equipment worth P200M ordered/delivered to TESDA without appropriate cover from DBM, no allocation and no SARO. She was asked by the DBM to find out what can be done on it. <p><i>Due to other meeting of Sec. Sto. Tomas at OP, Malacañang, DDG A.M. Guiang was disgnated to continue presiding the meeting in her behalf.</i></p>	<p>Secretariat to present audit report of assessment fee of ARBs in the next Board Meeting.</p> <p>Copies of Audit Observation Memorandum (AOM) No. 03-01 to AOM No. 03-15 dated: Feb. 20, 2003 were disseminated to the TESDA Board Members.</p>
<p>5.5 Oversight Committee on OPAs Chairs Report</p> <p>Chair: Dr. N. S. Ricafort</p>	<ul style="list-style-type: none"> BM N. Ricafort reported to the body the Recommendations made by the Oversight Committee on OPAs. Copy of suggestions made by BM Tadle regarding the closing down of OPAs for one month or more were disseminated to the body it covered the following: <ul style="list-style-type: none"> ➤ Close down OPAs ODG for one month or more, until the following are accomplished: <ol style="list-style-type: none"> Undertake complete inventory of all issued ARBs and publish this in the TESDA Website. Accept offer of TESDA Directors to help in this effort. Inventory should include, for each ARB holder <ul style="list-style-type: none"> Serial Number Name Address and contact numbers Picture Birth date Sex Testing Center Date tested 	<p>BR No. 2003-06 Approving the Moratorium of OPAs Operation Pending the Completion of Oversight Committee on OPAs Review of the Policies and Implementing Rules and Procedures on the Accreditation/Assessment of the OPAs, Testing Venues, Testing Officers and Testing Administrators and the Establishment of Special Unit for OPAs Operations.</p>

AGENDA	DISCUSSION	ACTION REQUIRED
	<p>2. Install a new process flow that will:</p> <ul style="list-style-type: none"> - Minimize discretion in the processing of ARBs - Prevent follow-ups except by telephone, formal letter or internet-based inquiry - Ensure release of completed ARB within 7 days, except testing - Ensure transparency in each of the steps in processing ARBs - Prohibit accountable forms such as the information sheets and ARBs from being brought out of the TESDA premises <p>3. Systematize record keeping and filing system</p> <ul style="list-style-type: none"> - Complete folders for each talent applicant, particularly those who are issued ARBs; info sheet, testing result, video tapes (all cross referenced to facilitate access) - Complete folders for each testing center, testing officer, testing administrator, as to compliance to requirements, inspection results and track record. - Provide for adequate equipment, supplies and materials to systematize record keeping and filing system - Create or establish a Management Information System devoted for OPAs and publish this in the TESDA Website - Ensure compliance to COA regulations on monthly reporting of accountable forms, such as official receipts, information sheets, ARBs. 	

AGENDA	DISCUSSION	ACTION REQUIRED
	<p>4. Implement provisions of IRR on DO 10, particularly for:</p> <ul style="list-style-type: none"> - TESDA to collect the P1,000.00 fee from each applicant-talent - One (1) year accreditation of testing centers <p>5. Establish objective criteria (to be adopted as a resolution by the TESDA Board as supplement to the IRR on DO 10 for:</p> <ul style="list-style-type: none"> - Scheduling talents to testing centers - Grading talents during testing - Accrediting testing officers and testing administrators - Assigning testing officers and administrators <p>6. Staffing of the OPAs Center</p> <ul style="list-style-type: none"> - Reserve all supervisory/accountable positions to regular employees. Rotate them every six months (allow for phasing-in/phasing out period in order not to disrupt operations) - DG should not sign ARBs. Follow system at DFA where signator (y)ies is/are assigned to (a) subordinate regular, civil service official (s) to be designated as such. - Accept offer of TESDA unions to monitor the process flow of ARB - Mandate SSCO or any appropriate unit within TESDA to periodically inspect testing venues, testing officers and administrators, to regularly review their compliance to set requirements and rules and to take corrective measures as necessary. 	

AGENDA	DISCUSSION	ACTION REQUIRED
	<p>7. Structures</p> <ul style="list-style-type: none"> - Establish or formalize a regular consultation machinery that will involve all players (public and private) in the industry to recommend policies and procedures concerning overseas performing artists - Create Permanent Committee of the TESDA Board to oversight or oversee OPAs Operations. (It is suggested that a union representative be included as observer and/or resource person) - Establish dispute settlement machinery to settle disputes of rights and interest according to rules to be established. This may be under TESDA or DOLE whichever is more appropriate. <ul style="list-style-type: none"> • A Moratorium on testing scheduled effective March 17, 2003 • A moratorium on the hiring of Testing Administrators and Testing Officers effective March 13, 2002 • A moratorium on the accreditation and approval of new Testing Venues and Training Centers effective March 13, 2003 • An inventory of ARBs and a moratorium in the ordering of additional ARBS and if orders were placed that these ARBS be kept in the warehouse effective March 13, 2003 • Weekly submission of Test Schedules (testing administrators, testing officers and testing venues according to the three categories: production, skill, dance and signer) on an equal rotation basis to the Oversight Committee on OPAs effective March 13, 2003. 	<p>Assessment of the OPAs Testing Venues, Testing Offices, & Testing Administrators and the Establishment of Special Unit for OPAs Operation</p>

AGENDA	DISCUSSION	ACTION REQUIRED
5.6 DGs Report	<ul style="list-style-type: none"> • In behalf of DG DV Liban, DDG A.M. Guiang reported to the body the accomplishments of TESDA: <ul style="list-style-type: none"> - Standard Setting-28% accomplished - 29 Priority Titles –competency standard completed but not yet promulgated. • Another competency standard was set by the TESDA Secretariat in response to the 15 priority sectors listed in the National TESDP Plan as follows: <ol style="list-style-type: none"> 1) Agriculture and Fisheries 2) Processed Food and Beverages 3) Tourism (including Hotel and Restaurant) 4) Decorative Crafts 5) Metals and Engineering 6) Furniture and Fixture 7) Garments 8) Construction 9) Communication/Information Technology/Electronics 10) Maritime 11) Health, Social and other Community Dev't. Services 12) Automotive 13) Land Transport 14) Heating/Ventilation/Airconditioning-refrigeration 15) Footwear <p>Accomplishment by CORE Business:</p> <ul style="list-style-type: none"> • Direction Setting- 9.97% • Quality Assurance – 6.14% • Support to TVET Provision – 17.9% • Institutional Capacity Building- 65.9% 	

AGENDA	DISCUSSION	ACTION REQUIRED
<p><u>Other Matters</u></p> <ul style="list-style-type: none"> • Contract of Security Guard and Janitorial Services • TESDA-ACE and SAMAKA Union Noise Barrage 	<ul style="list-style-type: none"> • Contract of Security Guard is over P2M to be signed by Sec. Sto. Tomas • Contract of Janitorial Services is below P2M to be signed by the Director General • Security Guard and Janitorial has not received their three months salary due to delay in the approval of their contracts. • The secretariat instructed to prepare a Board Resolution "Delegation of Authority in Favor of the Director General of the TESDA Secretariat to Extend the Service Contract of CHEVRON Security and Investigation Services and Super Clean Janitorial Services in behalf of the TESDA Board on Monthly Basis. • Dr. Sandejas shared to the body his reaction and observation regarding with the TESDA-ACE and Samaka Union noise barrage. He asked the TESDA secretariat if the said activity is inconformity with any legal guidelines. • DDG A.M. Guiang explained the following: <ul style="list-style-type: none"> - Civil Service Commission Resolution No. 021310 re: Guidelines on Mass Action were distributed to all offices likewise issuance of DGs Advisory as cover to the said resolution. - Issue on the grant of union leave has been the opinion of the CSC. The maximum number of leave under CSC is 30 days but in the signed CNA the number of leave is 60 days. - Issuance of reminders to the President of TESDA-ACE and SAMAKA in terms of the quorum - Issuance of reminders on conduct of Mass Action including the granting of additional space for poster, banner, and the likes to be displayed. - The CSC encouraged TESDA for a maximum tolerance 	<p>BR No. 2003-01 Delegation of Authority in Favor of the Director General of the TESDA Secretariat to Extend the Service Contract of CHEVRON Security and Investigation Services and Super Clean Janitorial Services in behalf of the TESDA Board on a Monthly Basis Under the Principle of Quantum Meruit.</p> <p>BR No. 2003-10 Delegation of Authority in favor of the Director General of the TESDA Secretariat to Extend the Service Contracts of Chevron Security and Investigation Services and Superclean Janitorial Services in behalf of the TESDA Board for an Additional period of One (1) month or until April 30, 2003.</p> <p>BR No. 2003-11 Approving and Awarding the Contracts for Security and Janitorial Services in Favor of Envisage Security Agency Incorporated & Goodline Staffers and Allied Services, Inc. respectively for CY 2003 effective May 1, 2003 to December 31, 2003.</p>

AGENDA	DISCUSSION	ACTION REQUIRED
	<ul style="list-style-type: none"> • Dir. G. Rendon, OCSA asked the opinion of the CSC regarding the noise barrage. TESDA has not yet received the said opinion. CSC opinion is expected on 14 March 2003 • BM Asper instructed the Secretariat to investigate why the DG had called a police to arrest the president of the union. • DDG A.M. Guiang informed the body that Marikina Institute of Technology (MIST) one of the beneficiaries of the TESD Project would be converted into a higher level of education. • DDG MD Hernandez also informed the body that an appeal to the Congressman of the north district of Marikina to retain the MIST as a technical vocational institution has been facilitated by TESDA. • The initial reaction of TESDA, the Director General write a letter to Regional Director of TESDA-NCR informing him that the position of TESDA is to cancel provision of assistance to MIST specifically under the TESD Project programs and activities. • Dr. Fenix reacted that whatever assistance provided by TESDA to MIST/CHED the beneficiary will still be Filipino people. • DDG AM Guiang also informed the body that other aspect that TESDA is looking at is in the configuration of Mindanao, a regional center of technically excellent project beneficiary under TESD Project which was transferred to Region 12 since TESDA Region 11 does not have the center of technical excellence. 	<ul style="list-style-type: none"> • OCSA to prepare a report. • DG DVL resigned 14 March 2003 • CSW by the TESDA Secretariat

AGENDA	DISCUSSION	ACTION REQUIRED
• Adjournment	The meeting adjourned at 12:00 n.n.	

Prepared by:

Ma. Adorinda de Jesus Forro
MA. ADORINDA DE JESUS FORRO
Board Secretary VI