

Republic of the Philippines  
**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**  
East Service Road, South Luzon Expressway, Taguig, Metro Manila

**142<sup>nd</sup> TESDA BOARD MEETING**  
12 December 2023, Tuesday, 1:30 p.m.  
TESDA Board Room, 7<sup>th</sup> Floor, TESDA Main Building,  
East Service Road, Taguig City

**Resolution No. 2023 - 13**  
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**APPROVING THE ASSESSMENT FEES FOR SECURITY SERVICES NC I,  
SECURITY SERVICES NC II, AGRICULTURAL CROPS PRODUCTION NC III,  
HILOT (WELLNESS MASSAGE) NC II, SHIPS' CATERING SERVICES NC III,  
FOOD PROCESSING NC II, AND DATA COLLECTION NC II**

**WHEREAS**, Section 8, paragraph 9, of Republic Act No. 7796 or the Technical Education and Skills Development Act of 1994 empowers the TESDA Board to "exact reasonable fees and charges for such tests and trainings conducted and retain such earnings for its own use, subject to guidelines promulgated by the Authority";

**WHEREAS**, Administrative Order No. 31, Series of 2012, directs and authorizes all heads of departments, bureaus, commissions, agencies, offices, and instrumentalities of the national government, including government-owned and/or controlled corporations (GOCCs), to rationalize the rates of their fees and charges, increase their existing rates and impose new fees and charges;

**WHEREAS**, the DOF – DBM – NEDA Joint Circular No. 1-2013 provides the Implementing Rules and Regulations of Administrative Order No. 31, Series of 2012, on the Rationalization of Rates of Fees and Charges, Increase in Existing Rates, and Imposition of New Fees and Charges;

**WHEREAS**, Section 5 of the DOF – DBM – NEDA Joint Circular No. 1-2013 states that the determination of the rates of fees and charges shall consider the direct costs of rendering the service based on current appropriation, which shall include the cost of supplies and materials, salaries and wages of personnel directly involved in the service, and the proportionate share in the expenses of the agency or department, including the depreciation costs of the equipment used;

**WHEREAS**, to implement the intent of the above-cited Joint Circular, the TESDA Secretariat through the Qualifications and Standards Office (QSO) initiated the review of the assessment fees and pursued a five-step process, as follows:

1. Conduct Assessment Fee Workshops with the Technical Experts;
2. Presentation of the Proposed Assessment Fees to National Tax Research Center (NTRC);

*Ramona*

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3. Presentation of the Proposed Fees to the TESDA Board Joint Standards- Setting and Systems Development and Finance Committees;
4. Conduct of Public Hearing(s) for the Proposed Assessment Fee(s); and,
5. Approval and Promulgation of Assessment Fees by the TESDA Board for nationwide implementation.

**WHEREAS**, the NTRC enhanced the formula in the determination of Assessment Fees to expound the Direct and Indirect Cost Items;

**WHEREAS**, "direct costs" are defined as costs that can be clearly and/or specifically identified with the conduct of assessment, and/or contribute to accomplishing the goal of assessment;

**WHEREAS**, "indirect costs" are defined as costs that are necessary for the functioning of the Assessment Center (AC) but which cannot be directly and/or easily traced to the conduct of assessment; and/or contribute to accomplishing the goal of the assessment. These are also expenses incurred in the conduct of assessment which includes the operating costs. Also termed as the overhead cost which is the amount left after deducting the direct costs;

**WHEREAS**, a ten percent (10%) recovery cost is included on top of the determined direct and indirect costs to form part of the proposed assessment fees;

**WHEREAS**, the following were considered in the determination of assessment fees:

- Costs of supplies, materials, tools, and equipment are based on current market prices;
- Rates of utilities (water, electricity) are based on the average regional costs;
- Costs of rental for facility/building are based on the guidelines of NTRC;
- Salaries and wages are based on the Occupational Wage Survey;
- Rate of Assessor's Fee is based on TESDA Board Resolution No. 49, s. 2020.
- Reusability of tools/equipment is maximized without compromising safety;
- Competency Assessment Tools (CATs) serve as a reference when identifying the cost elements in the Assessment Fee.



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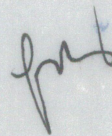
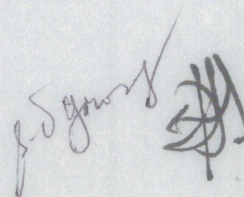
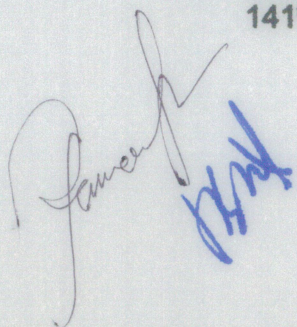
**WHEREAS**, the Members of the TESDA Board present during the 6<sup>th</sup> Joint Finance-Standards Setting and Systems Development Committees (F-SSSDC) TESDA Board-TESDA Secretariat Consultation Meeting held on 20 April 2016 agreed that the assessment fees shall be subject to review based on the following:

1. Indicators in the industry or the economy that may have a significant impact on certain cost items which were included in the computation of the assessment fees such as but not limited to:
  - cost of electricity;
  - cost of rental; and
  - mandated minimum wages and others, if applicable.
2. The assessment fees shall be reviewed after two (2) years unless prior cost items indicated in the computation of the assessment fees will have a significant impact that might necessitate an earlier review;

**WHEREAS**, the TESDA Board Resolution No. 2021-31 was issued approving the increase of assessment fees for various qualifications considering inflation rate and adoption of enhanced formula in its computation.

**WHEREAS**, the following TESDA Board Resolutions were issued approving the promulgation of various Training Regulations as follows:

- Security Services NC I – Resolution No. 2005-15 on 04 August 2005 at the 47<sup>th</sup> TESDA Board Meeting
- Agricultural Crops Production NC III – Resolution No. 2006-09 on 20 April 2006 at the 49<sup>th</sup> TESDA Board Meeting
- Security Services NC II – Resolution No. 2007-12 on 20 April 2007 at the 55<sup>th</sup> TESDA Board Meeting
- Hilot (Wellness Massage) NC II – Resolution No. 2008-19 on 29 August 2008 at the 64<sup>th</sup> TESDA Board Meeting
- Ships' Catering Services NC III – Resolution No. 2013-03 on 17 May 2013 at the 85<sup>th</sup> TESDA Board Meeting
- Food Processing NC II – Resolution No. 2015-06 on 16 June 2015 at the 91<sup>st</sup> TESDA Board Meeting
- Data Collection NC II – Resolution No. 2023-05 on 16 August 2023 at the 141<sup>st</sup> TESDA Board Meeting





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**WHEREAS**, during the 62<sup>nd</sup>, 63<sup>rd</sup>, and 64<sup>th</sup> TESDA Board Joint FSSSDC Meetings held on 31 May 2023, 10 October 2023, and 21 November 2023 respectively, the Members of the said Committees and the TESDA Secretariat deliberated on the experts' proposed assessment fees for Data Collection NC II, Security Services NC I, Security Services NC II, Food Processing NC II, Agricultural Crops Production NC III, Ships' Catering Services NC III, and Hilot (Wellness Massage) NC II favorably endorsed the proposals for consideration and approval of the TESDA Board;

**WHEREAS**, the technical computations of the assessment fee for Data Collection NC II, Security Services NC I, Security Services NC II, Food Processing NC II, Agricultural Crops Production NC III, Ships' Catering Services NC III, and Hilot (Wellness Massage) NC II are hereby appended as **Annex "A"** and shall form an integral part of this Resolution;

**WHEREAS**, a stakeholders' national consultation was held virtually using Zoom platform on 28 November 2023 to ensure that the proposed assessment fees for Data Collection NC II, Security Services NC I, Security Services NC II, Food Processing NC II, Agricultural Crops Production NC III, Ships' Catering Services NC III, and Hilot (Wellness Massage) NC II were properly disseminated and discussed with the stakeholders, pursuant to the Implementing Rules and Regulations of Administrative Order No. 31, Series of 2012. The list of participants is hereby appended as **Annex "B"** of this Resolution to form an integral part hereof;

**NOW, THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED**, that the TESDA Board in its meeting today, 12 December 2023 at 1:30 P.M. has approved the various assessment fees, as follows:

QUALIFICATION		Assessment Fees
Data Collection NC II	Full	One Thousand Seven Pesos (Php 1,007.00)
Security Services NC I	Full	Eight Hundred Thirteen Pesos (Php 813.00)
Security Services NC II	Full	Eight Hundred Twenty-Six Pesos (Php 826.00)
Ships' Catering Services NC III	Full	Two Thousand Two Hundred Seventeen Pesos (Php 2,217.00)
Hilot (Wellness Massage) NC II	Full	One Thousand Two Hundred Thirty-One Pesos (Php 1,231.00)

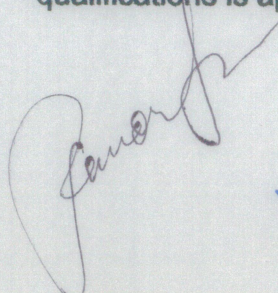
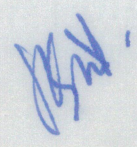


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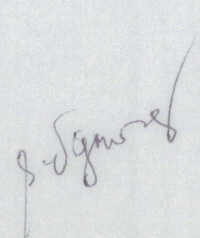

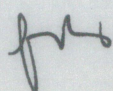
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Food Processing NC II	COC 1	One Thousand Two Hundred Sixty-Two Pesos (Php1,262.00)
	COC 2	One Thousand One Hundred Eighty Pesos (Php1,180.00)
	COC 3	One Thousand One Hundred Fifty-Five Pesos (Php1,155.00)
	COC 4	One Thousand Four Hundred Forty-Four Pesos (Php1,444.00)
	COC 5	One Thousand Two Hundred Forty-Seven Pesos (Php1,247.00)
	Full	One Thousand Eight Hundred Fifty Pesos (Php1,850.00)
Agricultural Crops Production NC III	COC 1	Eight Hundred Seventeen Pesos (Php 817.00)
	COC 2	Eight Hundred Sixty-Nine Pesos (Php 869.00)
	COC 3	Seven Hundred Ninety-One Pesos (Php 791.00)
	COC 4	Seven Hundred Eighty-Eight Pesos (Php 788.00)
	COC 5	Seven Hundred Eighty-Nine Pesos (Php789.00)
	COC 6	Eight Hundred Twenty-One Pesos (Php 821.00)
	COC 7	Seven Hundred Seventy-Six Pesos (Php 776.00)
	COC 8	Eight Hundred Sixty-Five Pesos (Php 865.00)
	COC 9	Seven Hundred Ninety-Four Pesos (Php 794.00)
	COC 10	Seven Hundred Eighty-Seven Pesos (Php 787.00)

An assessor's fee of Three Hundred Nineteen Pesos and Twenty Centavos (Php 319.20) per candidate for every assessment activity for the identified qualifications is applied.

*2024*  
  


*OK*

*Signature*  
  
  




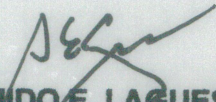
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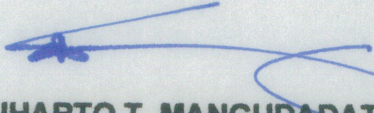
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**BE IT RESOLVED, FURTHER**, that this Resolution shall be published in the Official Gazette and one (1) newspaper of general circulation, and disseminated to all concerned, and the same shall be effective fifteen (15) days upon Official Gazette publication as aforementioned;

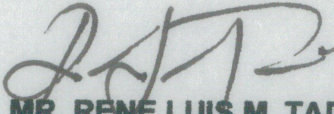
**BE IT RESOLVED, FINALLY**, that the TESDA Secretariat is directed to issue the appropriate Implementing Guidelines within thirty (30) days from the date of effectivity of this Board Resolution. All accredited competency assessment centers and assessors under this Resolution must comply with the aforementioned fees and the Implementing Guidelines under penalty of suspension or revocation of accreditation as appropriate, after due process.

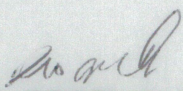
Adopted this 12<sup>th</sup> day of December 2023.

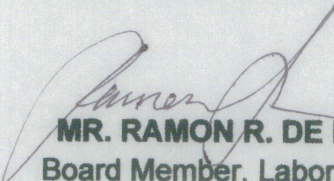
  
**SEC. BIENVENIDO E. LAGUESMA**  
DOLE Secretary and  
TESDA Board Chairperson

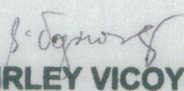
  
**SUHARTO T. MANGUDADATU, Ph.D.**  
Secretary/Director General TESDA

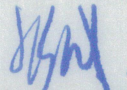
  
**J. PROSPERO E. DE VERA III**  
Chairman, CHED


  
**MR. RENE LUIS M. TADLE**  
Board Member, Labor Sector

  
**MR. ROGELIO J. CHAVEZ, JR.**  
Board Member, Labor Sector

  
**MR. RAMON R. DE LEON**  
Board Member, Labor Sector

  
**MS. SHIRLEY VICOY-YORONG**  
Board Member, Labor Sector

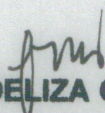
  
**DR. LEONIDA BAYANI-ORTIZ**  
Board Member, Employer Sector






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**MS. FLORDELIZA CUSI-LEONG**  
Board Member, Employer Sector

  
**MS. MARY G. NG**  
Board Member, Business and  
Investment Sector

Prepared by:

  
**ATTY. JAN MICHAEL P. JARO**  
TESDA Board Secretariat