

Technical Education and Skills Development Authority Office of Apprenticeship Systems Development and Networking Division June 2001

CHECKLIST OF REQUIREMENTS FOR APPROVING NEW TRADE

Company Name: Contact Person:			
Address:			
Position:			
Phone/Fax No.:			
The following is a checklist of requirer appropriate column that corresponds to the available of the availab			
REQUIREMENTS	YES	NO	REMARKS
1. Trade Requested			
2. Work Process with Number of Training			
Hours			
3. Flowchart and Diagram			
4. List of Equipment			
5. Brief Historical Background of the			
Company			
Reviewed by:			