

ANNUAL PROCUREMENT PROGRAM

For the Calendar Year 2013
(SUPPLIES AND MATERIALS)

Office : TESDA Scholarships-PMO

Fund: 101

| Item No. | ARTICLE | Unit Price | Unit | 1st Qtr. | | 2nd Qtr. | | 3rd Qtr. | | 4th Qtr. | | Total | |
|----------|--------------------|------------|--------|----------|------------|----------|------------|----------|------------|----------|------------|-------|------------|
| | | | | Qty. | Total Amt. | Qty. | Total Amt. | Qty. | Total Amt. | Qty. | Total Amt. | Qty. | Amount |
| 1 | ALCOHOL | 36.40 | bottle | 10 | 364.00 | 15 | 546.00 | 15 | 546.00 | 5 | 182.00 | 45 | 1,638.00 |
| 2 | BALLPOINT PEN | 2.40 | each | 20 | 48.00 | 20 | 48.00 | 20 | 48.00 | 20 | 48.00 | 80 | 192.00 |
| 3 | CLIP | 8.65 | box | 50 | 432.50 | 50 | 432.50 | 50 | 432.50 | 50 | 432.50 | 200 | 1,730.00 |
| 4 | COMPUTER INK | 826.80 | each | 15 | 12,402.00 | 15 | 12,402.00 | 10 | 8,268.00 | 10 | 8,268.00 | 50 | 41,340.00 |
| 5 | COMPUTER INK | 864.40 | each | 10 | 8,644.00 | 10 | 8,644.00 | 10 | 8,644.00 | 10 | 8,644.00 | 40 | 34,576.00 |
| 6 | COMPUTER INK | 800.00 | each | 5 | 4,000.00 | 5 | 4,000.00 | 0 | - | 0 | - | 10 | 8,000.00 |
| 7 | COMPUTER INK | 500.00 | each | 20 | 10,000.00 | 20 | 10,000.00 | 15 | 7,500.00 | 15 | 7,500.00 | 70 | 35,000.00 |
| 8 | COMPUTER INK | 500.00 | each | 10 | 5,000.00 | 10 | 5,000.00 | 10 | 5,000.00 | 10 | 5,000.00 | 40 | 20,000.00 |
| 9 | CORRECTION FLUID | 11.70 | btl | 2 | 23.40 | 2 | 23.40 | 2 | 23.40 | 2 | 6.00 | 8 | 93.60 |
| 10 | DISINFECTANT SPRAY | 156.00 | can | 1 | 156.00 | 1 | 156.00 | 1 | 156.00 | 1 | 156.00 | 4 | 624.00 |
| 11 | DRUM KIT | 9,975.00 | pcs. | 10 | 99,750.00 | 5 | 49,875.00 | 5 | 49,875.00 | 5 | 49,875.00 | 25 | 249,375.00 |
| 12 | ENVELOP | 454.50 | box | 1 | 454.50 | 1 | 454.50 | 1 | 454.50 | | - | 3 | 1,363.50 |
| 13 | FOLDER | 282.36 | pack | 2 | 564.72 | 0 | - | 2 | 564.72 | 0 | - | 4 | 1,129.44 |
| 14 | FOLDER | 336.54 | pack | 1 | 336.54 | 1 | 336.54 | 1 | 336.54 | 0 | - | 3 | 1,009.62 |
| 15 | FOLDER | 158.00 | pcs. | 100 | 15,800.00 | 50 | 7,900.00 | 50 | 7,900.00 | | - | 200 | 31,600.00 |
| 16 | FOLDER | 243.40 | pack | 2 | 486.80 | 2 | 486.80 | 1 | 243.40 | 1 | 243.40 | 6 | 1,460.40 |
| 17 | GLUE | 45.45 | bottle | 1 | 45.45 | 1 | 45.45 | 1 | 45.45 | 1 | 45.45 | 4 | 181.80 |
| 18 | INSECTICIDE | 166.40 | can | 4 | 665.60 | 2 | 332.80 | 2 | 332.80 | 2 | 332.80 | 10 | 1,664.00 |
| 19 | MARKING PEN | 15.35 | each | 5 | 76.75 | 5 | 76.75 | 5 | 76.75 | 5 | 76.75 | 20 | 307.00 |
| 20 | MARKING PEN | 25.90 | each | 5 | 129.50 | 5 | 129.50 | 5 | 129.50 | 5 | 129.50 | 20 | 518.00 |
| 21 | NOTE PAD | 20.80 | pcs. | 20 | 416.00 | 20 | 416.00 | 20 | 416.00 | 20 | 416.00 | 80 | 1,664.00 |
| 22 | NOTE PAD | 16.40 | pcs. | 20 | 328.00 | 20 | 328.00 | 20 | 328.00 | 20 | 328.00 | 80 | 1,312.00 |
| 23 | PAPER | 180.00 | 5eam | 5 | 900.00 | 5 | 900.00 | 5 | 900.00 | 5 | 900.00 | 20 | 3,600.00 |

| Item No. | ARTICLE | | Unit Price | Unit | 1st Qtr. | | 2nd Qtr. | | 3rd Qtr. | | 4th Qtr. | | Total | |
|----------------|-----------------|---|------------|--------|----------|-------------------|----------|-------------------|----------|-------------------|----------|-------------------|-------|-------------------|
| | | | | | Qty. | Total Amt. | Qty. | Total Amt. | Qty. | Total Amt. | Qty. | Total Amt. | Qty. | Amount |
| 24 | PAPER | bond, premium grade, 210mm x 297mm (A-4)]70gsm. | 129.80 | ream | 50 | 6,490.00 | 50 | 6,490.00 | 25 | 3,245.00 | 25 | 3,245.00 | 150 | 19,470.00 |
| 25 | PAPER | for PPC, 210mmx297mm(A-4) min. Of 70gsm, green | 133.15 | ream | 2 | 266.30 | 1 | 133.15 | 1 | 133.15 | 1 | 133.15 | 5 | 665.75 |
| 26 | PAPER CLIP | Venyl Coated, 50mm | 8.25 | box | 10 | 82.50 | 10 | 82.50 | 10 | 82.50 | 10 | 82.50 | 40 | 330.00 |
| 27 | PAPER CLIP | Venyl Coates, 33mm | 4.90 | each | 10 | 49.00 | 10 | 49.00 | 10 | 49.00 | 10 | 49.00 | 40 | 196.00 |
| 28 | PEN | Sign Pen blue and black, Pilot | 42.50 | each | 15 | 637.50 | 15 | 637.50 | 15 | 637.50 | 0 | - | 45 | 1,912.50 |
| 29 | PENCIL | Lead w/ eraser, medium size.Mongol brand #2 | 34.20 | dozen | 5 | 171.00 | 5 | 171.00 | 5 | 171.00 | 5 | 171.00 | 20 | 684.00 |
| 30 | PRINTER | Printer, HP Deskjet K110A advantage color, all-in-one printer | 5,985.00 | unit | 2 | 11,970.00 | 0 | - | 0 | - | 0 | - | 2 | 11,970.00 |
| 31 | PUNCHER | Heavy duty w/ two-hole guide approx. 6.5mm diameter in hole | 77.80 | pcs. | 2 | 155.60 | 2 | 155.60 | 0 | - | 0 | - | 4 | 311.20 |
| 32 | RECORD BOOK | 500 pages, 215mm x 275mm, 55 gsm, Smythe sewn w/ Official Record Book, printing | 85.20 | book | 3 | 255.60 | 3 | 255.60 | 2 | 170.40 | 2 | 170.40 | 10 | 852.00 |
| 33 | SCISSORS | Size 15cm (6), Joy brand | 18.75 | each | 10 | 187.50 | 0 | - | 0 | - | 0 | - | 10 | 187.50 |
| 34 | SHARPENER | Pencil Sharpener | 350.00 | pcs. | 2 | 700.00 | 0 | - | 0 | - | 0 | - | 2 | 700.00 |
| 35 | STAMP PAD INK | violet, 50 ml, w/ applicator, Eveready brand | 16.65 | bottle | 1 | 16.65 | 0 | - | 0 | - | 0 | - | 1 | 16.65 |
| 36 | STAPLE REMOVER | Plier type, metal or combination of plastic and metal | 17.16 | pcs. | 5 | 85.80 | 5 | 85.80 | 5 | 85.80 | 5 | 85.80 | 20 | 343.20 |
| 37 | STAPLE WIRE | Standard #35, 5000s/box, Boston basic brand | 35.25 | box | 5 | 176.25 | 5 | 176.25 | 5 | 176.25 | 5 | 176.25 | 20 | 705.00 |
| 38 | STAPLER | Heavy Duty, PRINCE brand | 200.00 | pcs. | 5 | 1,000.00 | 0 | - | 3 | 600.00 | 2 | 400.00 | 10 | 2,000.00 |
| 39 | TAPE | Packaging Tape, 48MM width, usable length of 50 meters min. | 30.99 | roll | 20 | 619.80 | 20 | 619.80 | 20 | 619.80 | 20 | 619.80 | 80 | 2,479.20 |
| 40 | TAPE | Transparent Tape, 24MM width, usable length of 50 meters | 7.30 | roll | 10 | 73.00 | 10 | 73.00 | 10 | 73.00 | 10 | 73.00 | 40 | 292.00 |
| 41 | TOILET TISSUE | Twin ply sheet 12 rolls/pack | 79.90 | pack | 20 | 1,598.00 | 20 | 1,598.00 | 20 | 1,598.00 | 20 | 1,598.00 | 80 | 6,392.00 |
| 42 | TONER CARTRIDGE | TN-3250, BROTHER | 3,500.00 | pcs. | 20 | 70,000.00 | 15 | 52,500.00 | 15 | 52,500.00 | 15 | 52,500.00 | 65 | 227,500.00 |
| 43 | TONER CARTRIDGE | Hp Laserjet P 1005 | 2,500.00 | pcs. | 5 | 12,500.00 | 5 | 12,500.00 | 5 | 12,500.00 | 5 | 12,500.00 | 20 | 50,000.00 |
| TOTALS: | | | | | | 268,058.26 | | 178,060.44 | | 164,861.96 | | 154,387.30 | | 765,385.36 |